



## THE SUSTAINABILITY INSTITUTE

### HOME PERFORMANCE ASSESSOR

Established in 1999, The Sustainability Institute is a Charleston, SC, nonprofit that works in three primary areas:

- (1) **Home Efficiency and Repair:** We provide energy audits, weatherization upgrades, and critical home repairs for energy-insecure households, equipping them with the tools to save on energy costs and enhance their comfort and safety.
- (2) **Green Building Consulting and Certification:** Our team supports high-performance commercial projects in adopting and maintaining rigorous green building standards through our acclaimed Charleston RISES certification, setting a prestigious benchmark for sustainability in the built environment.
- (3) **Habitat Restoration and Conservation Corps:** Through AmeriCorps partnerships, we train the next generation of environmental stewards, engaging in salt marsh restoration, water quality monitoring, and other conservation efforts that protect our natural resources and ecosystems.

Our mission is to advance resilient, sustainable and equitable communities while building the next generation of conservation leaders.

#### **Position Overview:**

Join The Sustainability Institute as a Home Performance Assessor and be at the forefront of creating energy-efficient, resilient homes in Charleston, SC and surrounding counties. This hands-on role includes performing comprehensive energy audits and diagnostic testing, developing project scopes, and guiding the implementation of impactful weatherization upgrades. Through this work, you'll be an advocate for energy efficiency and community resilience, offering essential education and support to clients.

This position offers the opportunity to:

- Make a direct impact on local communities by participating in critical weatherization upgrades and home repairs.
- Be a trusted advisor to residents, educating them on practical, energy-saving measures to build sustainable lifestyles.
- Grow professionally in a supportive, mission-driven environment, with continuous learning through program planning activities and certification maintenance.

The ideal candidate will bring experience in residential construction, a passion for energy efficiency, and a commitment to community revitalization.



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### Responsibilities:

- Conduct comprehensive energy assessments on owner-occupied, single-family homes
- Perform diagnostic testing using blower door, duct blaster, and infrared thermal camera equipment
- Perform combustion safety testing to ensure healthy and safety of occupants from gas leaks and carbon monoxide
- Develop action plans and scopes of work for weatherization and repair projects
- Advise clients on energy-saving measures and additional steps to reduce energy expenditures
- Maintain client files and perform data collection
- Participate in program planning activities and maintain technical certifications
- Install energy saving measures such as LED lights, weatherstripping, carbon monoxide alarms, and more

### Qualifications:

- Experience in energy auditing and diagnostic testing
- Knowledge of residential construction and mechanical systems
- Home Inspector training and certification is a plus
- BPI or RESNET HERS certifications is a plus
- Ability to ensure work complies with safety regulations
- Proficiency with Microsoft Office Suite
- Excellent communication and customer service skills
- High school diploma required, Bachelor's degree preferred
- Valid SC Driver's License with an insurable driving record

### Benefits:

- Competitive salary (\$55,000 - \$65,000, commensurate with experience)
- Monthly healthcare allowance
- Monthly cell phone reimbursement
- 403b plan (with up to a 3% company match after 1 year of employment)
- Dental insurance (after 90 days of employment)
- Life insurance (\$10,000, after 90 days of employment)
- Annual wellness benefit
- Generous vacation policy

### Physical Requirements:

- Ability to lift up to 50lbs and work in confined spaces
- Ability to drive for long durations covering a 4-county territory
- Reasonable accommodations may be made for individuals with disabilities



**THE  
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**Join Our Team:**

If you are passionate about energy efficiency and residential construction, we want to hear from you! Please apply with your resume and a cover letter outlining your experience and why you would be a great fit for this position.

**To Apply:**

Submit a cover letter, resume, and list of three references to Mitch Houck, Building Performance & Construction Manager to: [Mitch@sustainabilityinstitutesc.org](mailto:Mitch@sustainabilityinstitutesc.org). Please add "Home Performance Assessor" to the email subject line.

*The Sustainability Institute is committed to providing equal employment opportunity to our employees and applicants. Hiring and promotional decisions are made without regard to race, color, gender, religion, national origin, age, or marital status. The Sustainability Institute does not tolerate discrimination against anyone protected under federal or state law.*